

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
ADDENDA-MINUTES
EXECUTIVE MEETING 5:00 P.M.
REGULAR MEETING/PUBLIC HEARING 6:00 P.M.
MAY 15, 2024
BUTLER HIGH MEDIA CENTER**



PERSONNEL AND POLICY - J. Tacinelli, Chair

Personnel Committee Meeting Report
Policy Committee Meeting Report

Motion by J. Tacinelli, seconded by K. Smith, to accept the recommendation of the Superintendent to approve and adopt motion PP 55-24 as described below:

PP 55-24 Renewal Appointments - K-12th Grade Teachers, District Teachers, School Nurse and Professional Support Staff*

Discussion: None.

ROLL CALL:

A. Allison- YES	A. Drucker- YES	J. Karpowich- ABSENT
J. Tacinelli- YES	H. Oguss- ABSENT	K. Smith- YES
J. Tadros- YES	C. Ziegler- ABSENT	M. Gogel- YES
L. Grecco - Bloomingdale Representative- YES		

Motion carried 7-0-0. Votes were recorded after the second closed session at 6:46 p.m. H. Oguss and C. Ziegler were absent during that time.

RESOLUTION PP 55-24: RENEWAL APPOINTMENTS - K- 12TH GRADE TEACHERS, DISTRICT TEACHERS, SCHOOL NURSE AND PROFESSIONAL SUPPORT STAFF*

RESOLVED, the Board of Education approves the employment of K - 12th grade teachers for the 2024-2025 school year, as follows:

Last Name	First Name	Loc	Degree	Step	FTE	Salary	Longevity	Total
Najdek	Jessica	ADS	MA	1	1.00	\$61,243.00	\$0.00	\$61,243.00
Kenny	Allison	RBS	BA	4	1.00	\$58,540.00	\$0.00	\$58,540.00
Heller	Kurt	RBS	BA	15	1.00	\$89,380.00	\$0.00	\$89,380.00

FINANCE - C. Ziegler, Chair

Committee Meeting Report

Motion by C. Ziegler, seconded by L. Grecco, to accept the recommendation of the Superintendent to approve and adopt motions FIN 110-24 through FIN 112-24, as described below:

- FIN 110-24 Submission of the 2024-2025 SY Revised Tentative Budget to the Executive County Superintendent of Schools***
- FIN 111-24 Approval of Maximum Travel Expenses for the 2024-2025 SY***
- FIN 112-24 Approval of Staff and Board Members Maximum Travel Expenses Reimbursement for the 2024-2025 SY***

Discussion: None.

ROLL CALL:

- | | | |
|--------------------------|------------------------|-----------------------------|
| A. Allison- YES | A. Drucker- YES | J. Karpowich- ABSENT |
| J. Tacinelli- YES | H. Oguss- YES | K. Smith- YES |
| J. Tadros- YES | C. Ziegler- YES | M. Gogel- YES |

L. Grecco - Bloomingdale Representative-**YES**

Motion carried 9-0-0.

RESOLUTION FIN 110-24: SUBMISSION OF THE 2024-2025 SCHOOL YEAR REVISED TENTATIVE BUDGET TO THE EXECUTIVE COUNTY SUPERINTENDENT OF SCHOOLS*

RESOLVED, that the Board of Education approves the submission of the 2024-2025 school year revised tentative budget to the Executive County Superintendent of Schools; and

BE IT RESOLVED, that the Board of Education includes in the tentative budget the adjustment for increase in health benefits costs in the amount \$97,128. The district intends to utilize this adjustment to decrease the impact of the increment of health benefits costs in the district's operations.

BE IT RESOLVED, that the Board of Education includes in the tentative budget the use of tax levy banked cap in the amount \$17,719. This amount is needed in order to decrease the impact of reduction of State aid to the district's operations. This banked cap needs to be collected by the

end of the fiscal year and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED, the 2024-2025 school year budget includes withdrawal from Capital Reserve in the amount of \$193,000, which represents expenditures associated with the construction of the following project:

- District Wide security system upgrades.

that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum standards

BE IT FURTHER RESOLVED, the 2024-2025 school year budget includes withdrawal from Maintenance Reserve in the amount of \$552,168, which represents expenditures associated with the maintenance of school facilities.

NOW, THEREFORE, BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year as follows:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>SPECIAL</u>	<u>SERVICE</u>	<u>TOTAL</u>
2024-2025 Total Expenditures	\$29,661,200	\$470,996	\$547,884	\$30,680,080
Less: Anticipated Revenues	(\$10,099,808)	(\$470,996)	(\$174,956)	(\$10,745,760)
Taxes to be Raised	\$19,561,392	\$0.00	\$372,928	\$19,934,320

RESOLUTION FIN 111-24:APPROVAL OF MAXIMUM TRAVEL EXPENSES FOR THE 2024-2025 SY*

Pursuant to N.J.A.C 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et sep.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$70,000 for the 2024-2025 school year. The maximum travel expenditure amount for the current school year is \$70,000 of which, \$1,416.40 has been spent and \$68,583.60 is encumbered to date.

RESOLUTION FIN 112-24: APPROVAL OF STAFF AND BOARD MEMBERS MAXIMUM TRAVEL EXPENSES REIMBURSEMENT FOR THE 2024-2025 SY*

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

AND, N.J.A.C.6A:23A Subchapter 7 Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of education Out of District Travel and Reimbursement forms;

BE IT RESOLVED, the board of education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget a travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$70,000 for all staff and board members for the 2024-2025 school year.

The School Business Administrator/Board Secretary shall tack and record these costs to ensure that the maximum amount is not exceeded.

Respectfully submitted,

Pamela Vargas
Board Secretary

